

Cairney School



PARENTS/CARERS AND ADULT HELPERS IN SCHOOL POLICY

August 2016

Cairney School encourages the involvement of parents/carers and other adults in the education process and wider life of the school. We believe that such involvement has many benefits for pupils, parents/carers and staff alike.

For the pupils having parents/carers and adult helpers in school:

Enrichment of the children's education as a result of /skills/knowledge which may be added from parents and other adults

More positive attitudes towards school – the children see parents/carers and teachers working together.

Recognition of the parent/carer as an important factor within the educational process.

For the parent/carer/adults helping in school:

The recognition of their contributions to their children's learning.

An understanding of the aims and teaching methods of the school.

The motivation to take an active role in supporting the school.

For the teacher having parents/carers and adult helpers in school:

Opportunities to work in harmony with parents/carers.

Better knowledge of the children.

Better understanding of parental expectations.

The involvement of parents/carers and other adults will help us to:

- enrich the curriculum e.g. bring parents into the classroom to contribute to lessons, or working with staff on an area of work such as crafts or technology.
- enhance the school's extra-curricular programme, contributing to or leading groups in sports, crafts or other activities.
- support staff e.g. preparing resources, photocopying, working in the library.
- Parents/adults also support staff in the supervision of children on outings and trips.

Under no circumstances, however, will parents and other adult helpers be used or be seen to be used to replace qualified staff.

Parents/carers and other adult helpers will not be involved in school activities without consultation and the general agreement of staff. Where parents/carers and adult helpers are to work with a particular member of staff, the ongoing agreement of the teacher will always be sought in advance.

The Head teacher will ensure that all adult helpers are subject to a satisfactory Disclosure Scotland check prior to working in school.

The Head teacher will ensure that all parents/carers/adult helpers are briefed on matters such as confidentiality, school ethos, discipline and basic health and safety procedures. In addition, adult helpers will also be made fully aware as to the nature of the contribution they are to make and the educational rationale underlying it.

All parents/carers/adult helpers should first report to the school office to sign in and receive a visitor's badge before working in the school or classroom.

Under no circumstances will a group of children be left under the control of a parent/carer/adult helper without school staff being in close supervision.

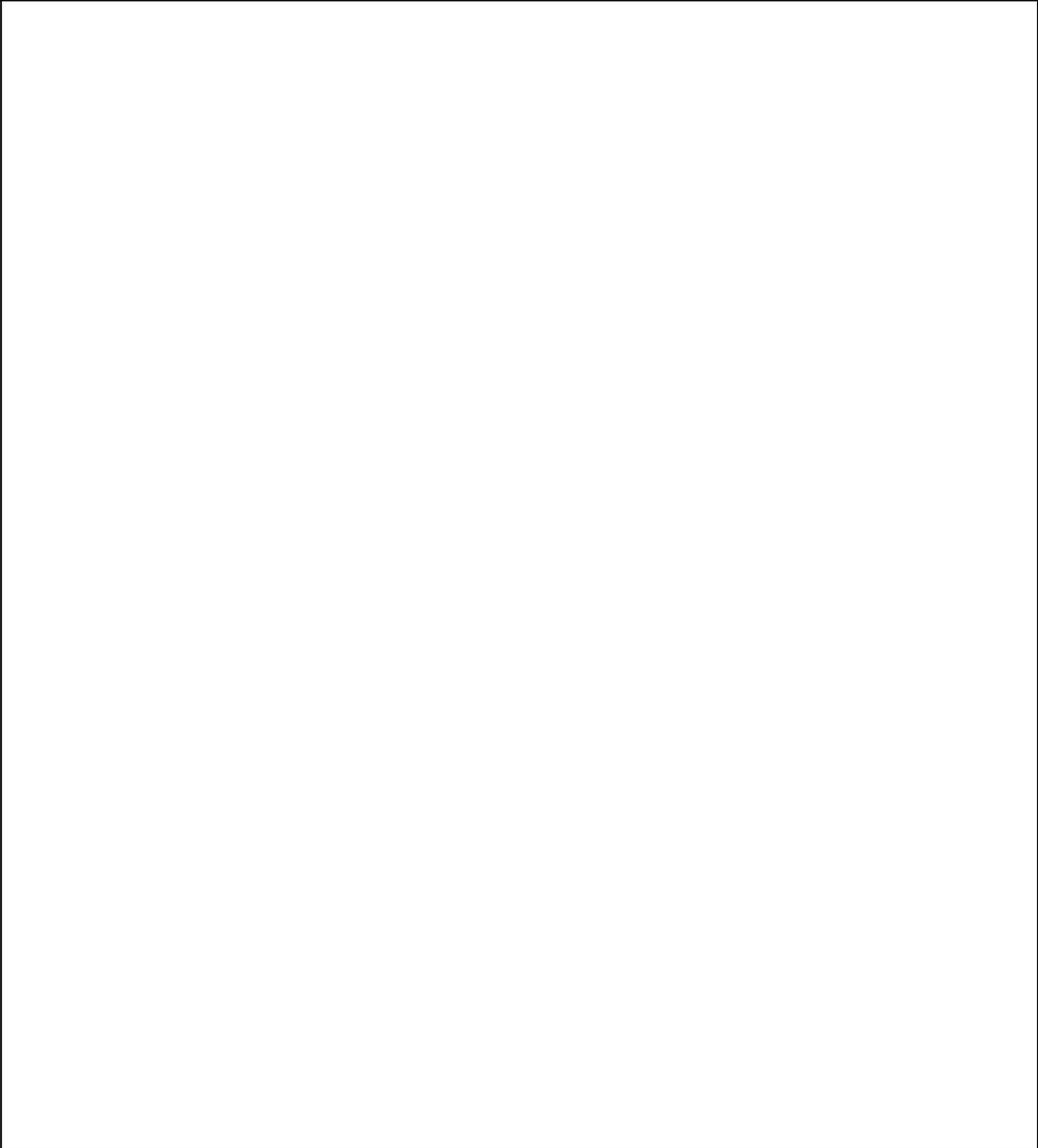
Parent//carer/adult helpers will operate under the direct supervision of the class teacher. However, the ultimate responsibility for parents and other adult helpers working in school will rest with the Head teacher.

Students

The Head teacher will ensure that students working in Cairney School have been checked by Disclosure Scotland prior to working with children. Students work under the direction of Cairney School staff. At the commencement of their placement they will be made aware of all relevant Cairney School policies and procedures and are expected to adhere to them.

Confidentiality

Parents/carers and adult helpers/volunteers and students are expected to abide by the school's confidentiality policy.



Signed _____ Date _____

Name (please print) _____

Please remove and return to the Head teacher Cairney School